

Important information/Standard Operating Procedure (SOP) for Public Shareholders to whom Exit Payment is to be made Pursuant to the Approved Resolution Plan prior to Delisting of Equity Shares

This Standard Operating Procedure (SOP) establishes the methodology for disbursing Exit payments to public shareholders consequent to approved Resolution Plan and subsequent delisting of the Company's equity shares. It ensures that all shareholders receive their entitlements in accordance with the provisions of the approved Resolution Plan, through suitable banking channels or alternative methods as may be applicable.

1. Payment Methods

The Company shall make Exit payment to shareholders on **17th October 2024** in respect of their entitlement as per Resolution Plan through the following methods:

1.1 Primary Payment Channels

Payments will be processed through the following banking channels:

- NEFT (National Electronic Funds Transfer); or
- NACH (National Automated Clearing House); or
- RTGS (Real-Time Gross Settlement); or

1.2 Alternative Payment Method

In cases where the correct banking details of a shareholder are not available with the Depository Participant or not updated with the Registrar and Transfer Agent (RTA) or the payment sent through primary payment channel as per para 1.1 is returned, the Company shall issue a Demand Draft/Banker Cheque payable at par in favour of the shareholder.

2. Procedure for Bank Transfer

2.1 Verification of Banking Details:

The RTA shall ensure that the banking details of all shareholders are verified and duly updated before initiating any payment process.

2.2 Processing of Payments:

Upon successful verification, payments shall be credited to the shareholders' registered bank accounts through NEFT, NACH or RTGS, as the case may be.

2.3 Updating Banking Details:

Shareholders are advised to ensure that their banking details with the RTA are accurate and up to date to facilitate prompt payment processing.

3. Payment via Demand Draft/Banker cheque (DDs):

3.1 Issuance of Demand Drafts/Banker Cheque:

- For shareholders whose bank details are not updated or NEFT transfers fail, the Company will issue Demand Draft/Banker Cheque for the corresponding amounts.
- Demand Drafts/Banker Cheques shall be drawn from a bank with national coverage, to ensure ease of encashment.

- Each Demand Draft/Banker Cheque will be prepared in the exact amount, including rounding off fractional amounts where necessary.

3.2 Dispatch of Demand Drafts/Banker Cheques:

- Demand Drafts/Bankers cheques exceeding Rs. 1500/- shall be dispatched to shareholders via Speed Post or a reliable courier service. In other cases, it will be sent through ordinary post.
- The address for dispatch shall be the one as per records of the RTA.
- A record of dispatched Demand Drafts/Banker Cheque, along with the tracking information, if any shall be maintained for reference and follow-up.

3.3 Returned Demand Drafts:

- In cases where the Demand Drafts are returned due to address errors or delivery failures, the same shall be kept securely at the registered office of the Company and made available for pickup during business hours (10.00 a.m. to 6.30 p.m.) and the shareholders can collect the Demand Draft from the Company's registered office by providing valid identification and proof of shareholding.

- **Documents Required for Pickup:**

- Shareholders collecting their Demand Drafts in person should be required to provide:
 - A valid government-issued photo ID (e.g., Aadhar, Passport, PAN Card).
 - Proof of shareholding.
- The Company shall maintain a log of all DDs/Banker Cheque collected in person, including the name of the shareholder, identification details, date, and signature.

- **Non-Pickup of Demand Drafts:**

- Demand Drafts that remain uncollected beyond their validity period shall be considered expired. In such cases, the Company will claim a refund of the expired amount and deposit it into an Escrow Account maintained for the purpose of distributing the exit price to public shareholders, as provided in the Resolution Plan. Shareholders may contact the Investor Relations team at jpinfra.tech.investor@jilindia.in for reprocessing payment requests after the Demand Draft's expiry, provided they furnish the necessary information and documentation required for processing.

4. Contact Information

For any queries or assistance regarding the payment process, shareholders may contact the Company's Investor Relations or the RTA at the following:

- Company's Registered Office:
Jaypee Infratech Limited,
J Block, Sector 128, Noida, 201304 Uttar Pradesh
Email id : jpinfra.tech.investor@jilindia.in
Contact number -0120-4609000

- Registrar and Transfer Agent (RTA):
KFin Technologies Limited
(Unit Jaypee Infratech Limited)
Corporate Registry, Selenium Building Tower B, Plot 31-32,
Gachibowli, Financial District, Nanakramguda,
Serilingampally Mandal, Hyderabad –500 032

Toll Free No. : 18003094001

E-mail : einward.ris@kfintech.com